

# Destiny Patrons

## Teacher Destiny Accounts

Teacher Destiny accounts are not updated by our student information system. The major teacher account update is done at the beginning of the school year. Adding/deleting teachers should be requested of the District Media Coordinator as needed throughout the year.

- **Adding/Deleting Teachers**

- Run a report of all teachers in Destiny. Compare with current list of teachers at your school obtained from the school office. Complete Google Form with changes that need to be made. District Media Coordinator will make the necessary changes.

**Path: Reports>Report Builder>New Report>Choose Patron, General Information> Click Blue Arrow>Under Patron Information, choose First Name, Last Name, and Patron Type> Click the Blue Arrow until Step 6. At Step 6, Report Limiters, choose Patron Type = Faculty>Click Blue Arrow> Name Report> Save and Run**

## Student Destiny Accounts

- Updated nightly automatically.
- Logging into Destiny
  - Use Active Directory log in
  - Set up at the district level

[Patron Empowerment](#)

[Managing Patron Fines](#)

- Student Technology Responsible Use Policy, Photo Permission and Gmail Pledge (middle school and high school) should be recorded in each student's User Defined Fields. This information can be uploaded by the District Media Coordinator using a spreadsheet or it can be manually entered by the Media Coordinator.